



## Market Stands & Commercial Trade Sites

Friday 6<sup>th</sup> & Saturday 7<sup>th</sup> March 2026

Show times 8.30am-9pm

### SECTION 1: **Applicant details**

First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Company/Business name (if applicable\*): \_\_\_\_\_ ABN/ACN: \_\_\_\_\_

Registered trading name for stall: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact email: \_\_\_\_\_ Contact mobile: \_\_\_\_\_

Product website (if applicable): \_\_\_\_\_  
*This can also be a Facebook page or other social media or internet presence*

### SECTION 2: **Description of product or service**

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**PHOTOS OF YOUR PRODUCTS / DISPLAY TO ASSIST US THE YOUR APPLICATION. YOUR SITE SIZING REQUIREMENTS MUST ALLOW FOR ALL SETUP, DISPLAY AND OPEATIONAL NEEDS. YOU CANNOT ENTENT ONTO OR REQUEST ALTERATIONS TO ANY ADJOINING SITE IN ANY WAY.**

**PLEASE NOTE:** The Robertson Show Society reserves the right to disallow any of the above products and/or services or items not listed above.

### SECTION 3: **SITE REQUIREMENTS**

This is the total area you will accommodate – including tow bars **FRONTAGE** \_\_\_\_\_ METERS X **DEPTH** \_\_\_\_\_ METRES

**ELECTRICITY** It is the Exhibitor's responsibility to provide adequate extension lead/s  
240V – 10 amp (1 outlet) subject to availability and approval **YES/NO**  
Limited 3 Phase may be available subject to availability and approval. **YES/NO**  
Will you be providing your own silent generator? **YES/NO**  
If so, please ensure the positioning of the generator does not impact on other site holders.  
To assist with power needs, please list all equipment requiring power \_\_\_\_\_

**WATER** There are numerous water outlets on the grounds which may be available for your use. **YES/NO**  
Do you require water as part of your display? **YES/NO**  
If yes, please provide details \_\_\_\_\_

#### **VEHICLE PARKING**

**Please note NO cars or stock trailers to be kept on site** - Only **APPROVED** vehicles/trailers will be permitted  
Will your approved vehicle/trailer be parked within your site as part of your Exhibit/Display? **YES**

**SITE FEES** Based on per metre frontage (minimum 3 metres). Your package will include 2 x show admission passes and 1x ground vehicle entry permit to bump in and bump out. **No movement of vehicles permitted outside of approved operational times.**  
**Additional passes:** limited additional staff passes are available for purchase @ \$10 per pass and available for purchase one week prior to show. Alternatively daily gate fees will apply, and no refunds will be available.  
**NO PASS – NO ENTRY**

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SITE AREA	Minimum <i>Sites allocated in 3m frontage lots</i>	QTY			TOTAL
General Trade	3m X 3m		@	\$120 p/site	\$
Food Vendors	3m X 3m		@	\$120 p/site	\$
Commercial Trade			@	<b>POA</b>	\$
Hobbyist / NFP / Community Group Market Area	3m X 3m		@	\$60 p/site	\$
<b>Please note: NO POWER available in Hobbyist Market Area</b>					
<b>ELECTRICITY -It is the Exhibitor's responsibility to provide adequate extension lead/s</b>					
240V – 10amp	Outlets required		@	\$60ea	\$
Limited 3 Phase Power Available	Outlets required		@	\$100ea	\$
<b>TOTAL</b>					<b>\$</b>

☐ I declare that I am a Hobbyist Stall Holder, do not have an ABN and do not earn more than \$20,000 in this enterprise on an annual basis. If my market stand application is successful I will sign the agreement stating this fact so that I am protected under the Show's Liability policy for Public Liability only. I am aware that this protection does not extend to Products Liability.

### SECTION 4: SITE ALLOCATION, BUMP IN AND OUT TIMES (General Trade / Commercial Site Areas only – Market Area TBA)

#### **FRIDAY: Gates open @ 6.30am**

*Day Session Events 9am – 3pm*

ALL vehicles to be offsite by 9am

BUMP OUT: Option 1 @ 3pm

*Evening Session Events 5pm – 9pm*

Option 2 @ 9pm

#### **SATURDAY: Gates open @ 6am**

All vehicles to be offsite by 8.00am

BUMP OUT: Option 1 @ 6pm

*Ring Events / Entertainment 8am – 9pm*

Option 2 @ 9pm

EARLY BUMP OUT discuss with Site Coordinator on day

Once payment and all documentation is approved by the Robertson Show Society Inc, and SITE MAP finalised (**Minium 2 weeks prior to Show**), you will be provided with a site number, map and admission passes. **Each site area will be marked out on the ground with Number and Trade Name.**

### SECTION 5: PAYMENT METHOD

Once application is approved an invoice will be emailed and payment **MUST** be received within 14 days to secure the site. If payment is not received by the due date the site will become available for others to book.

#### **HAVE YOU.....**

- Completed ALL sections of the application? **YES**
- Read and Agree to Terms and Conditions on attached page*** **YES**
- Signed, dated and scanned application (DO SEND AS A PHOTO) **YES**
- Attached copy of current Public Liability Certificate showing minimum 20million? **YES**
- Attached copy of Food Safety Certificate **YES**

#### **PLEASE NOTE.....**

- Robertson Show Society reserves the right to decline any application without providing a reason
- Submitting a completed application does not guarantee approval. Sites are not secure until the Show Office has received full payment of invoice.
- Incomplete applications will not be considered

**EMAIL FORM TO: [tradespace@robertsonshow.org.au](mailto:tradespace@robertsonshow.org.au)**

## Market Stands & Commercial Trade Sites

### Stall Holder Agreement / Conditions of application

- a) With the exception of a Hobbyist Stall Holder, ALL stall holders must have their own public liability cover of \$20M. A copy of the Policy must be provided to the Show with the application.
- b) Hobbyist Stall Holders do not require evidence of insurance if they meet the following definition: Hobbyist cannot have an ABN and must earn less than \$20k a year from their stall holding activity.
- c) Hobbyist stall holders will be required to sign a Declaration stating they are a Hobbyist. Regardless of whether payment has been made no Hobbyist stallholder will be permitted to set up until the declaration has been signed. This is a requirement of the Show Society's insurance.
- d) Food / Take Away Food stall holders must meet NSW Food Handling Regulations and hold Food Handler Safety Training Certificates – copies also need to
- e) *This application does not guarantee a trade space at the Robertson Show.*
- f) Successful applicants will receive email confirmation of success along with an invoice which will be payable within 14 days. Should a stall holder invoice not be paid within the payment deadline The Robertson Show Society reserves the right to cancel the booking and make the allocated stall site available for an alternate booking.
- g) Successful applicants must agree to the terms of the Robertson Show Societies Stallholder Agreement.
- h) Successful applicants will receive receipt/tickets/stallholder information prior to the show.
- i) Show operation times: Friday 9am – 3pm / 5pm – 9pm, Saturday 8.00am – 9pm
- j) Site Fees are for Friday and Saturday
- k) Attendance numbers cannot be guaranteed. No refunds are provided due to low attendance rates.
- l) No refunds granted should the Show be cancelled due to weather events or unforeseen circumstances.
- m) Should the Annual Show be cancelled prior to the advertised date, all fees paid will be fully refunded to a nominated account.
- n) No raffles / guessing competitions or unauthorised fund raising to take place unless consent is sought from the Robertson Show Society and granted prior to the show.
- o) No political canvassing or coercing permitted.
- p) No stands purely for donation seeking. Not for profits or charities may take a stand if goods or services are being sold or free information or advice being provided.
- q) All vehicles must be removed from the site before advised times – Please note sites do not allow for parking or trailers. (Parking available in PUBLIC PARKING AREA).
- r) NO CAMPING ALLOWED**





